

供应商入驻协议 - UAT 流程稿

Supplier Onboarding Agreement - UAT Workflow Draft

文档 / Document	供应商入驻协议 - UAT 流程稿 / Supplier Onboarding Agreement - UAT Workflow Draft
文档编号 / Document code	BPH-SUPPLIER-AGREEMENT-UAT
版本 / Version	2026.08-uat-draft.1
状态 / Status	UAT DRAFT / 仅供 UAT 流程验证
UAT 草案发布日期 / UAT draft date	2026-08-02

非最终法务文本，不构成正式合同、隐私承诺或法律意见。正式上线前必须由湾品汇业务及法务确认并替换。

This is not final legal text and does not constitute a binding contract, privacy commitment, or legal advice. BayPort business and legal owners must approve and replace it before production use.

主体信息占位 / Party placeholders

平台主体：[待法务确认的湾品汇签约主体] 注册地址：[待确认] 通知邮箱：[待确认]

Platform entity: [BayPort contracting entity to be legally confirmed] Registered address: [TBC] Notice email: [TBC]

中文条款

1. 目的与适用范围

本流程稿用于验证供应商下载、盖章、上传、审核和版本留痕功能。申请主体应为依法设立并有权经营拟发布商品的企业。正式权利义务以法务批准版本为准。

2. 申请资料与真实性

供应商应提交真实、完整、有效且可核验的主体、联系人、受益所有人、税务、结算、资质和商品资料。资料变化时应及时更新，不得冒用、伪造或隐瞒重大事实。

3. 账户审核与启用

提交申请不代表自动通过。平台可以基于资料完整性、真实性、制裁与合规风险、商品风险及运营能力要求补充材料、暂停审核、拒绝或限制账户。

4. 商品与知识产权

商品信息、图片、规格、价格、库存、原产地、认证及宣传必须真实合法。供应商应保证其拥有销售、授权和使用相关知识产权的权利，不得发布违禁、侵权、假冒或不安全商品。

5. 订单、履约与售后

供应商应按已确认的价格、数量、交期和物流要求履约，提供准确的发货与追踪记录，并依适用规则处理取消、退货、质量问题、召回、发票和争议。

6. 费用与结算

年费、平台费、交易费、税费、退款和结算规则应在正式商业协议或订单规则中明确。此 UAT 稿不确定任何最终金额、收款账户、付款承诺或退款责任。

7. 数据与系统安全

供应商仅可为履行平台交易使用买家、订单和业务数据，应限制授权人员访问并妥善保护账号、密码、接口密钥和文件。不得抓取、出售、泄露或用于未经授权的营销。

8. 合规、暂停与退出

发生资料不实、违法商品、重大投诉、未付款、安全事件或严重履约违约时，平台可以依正式规则限制功能、下架商品或终止账户。正式版本应补充通知、整改、申诉及未结订单处理机制。

9. 版本与重新签署

每份模板以页面所列版本及服务器记录的 SHA-256 为准。正式文本或重大条款变化时应发布新版本并要求重新下载、盖章和上传；旧文件不得替代新版本。

10. 待法务确认事项

平台法律主体、注册地址、适用法律、争议解决、责任上限、通知地址、费用明细、保留期限及签章规则均为待确认项。本稿不得用于生产交易或对外宣称已签订正式协议。

English Terms

1. Purpose and scope

This workflow draft validates supplier download, stamping, upload, review, and version-evidence functions. An applicant must be a legally established business authorised to sell the proposed products. Final rights and obligations are subject to a legal-approved version.

2. Application information and accuracy

The supplier must provide authentic, complete, current, and verifiable entity, contact, beneficial ownership, tax, settlement, qualification, and product information. Material changes must be updated promptly. Impersonation, falsification, and concealment are prohibited.

3. Review and activation

Submission does not guarantee approval. The platform may request more information, pause review, reject, or restrict an account based on completeness, authenticity, sanctions and compliance exposure, product risk, and operating capacity.

4. Products and intellectual property

Product data, images, specifications, prices, stock, origin, certifications, and claims must be lawful and accurate. The supplier must hold all rights required to sell and market the products and must not list prohibited, infringing, counterfeit, or unsafe goods.

5. Orders, fulfilment, and after-sales

The supplier must perform against confirmed price, quantity, lead time, and logistics requirements, provide accurate shipment and tracking records, and handle cancellation, return, quality, recall, invoicing, and dispute matters under applicable rules.

6. Fees and settlement

Annual fees, platform fees, transaction fees, tax, refund, and settlement rules must be set out in the final commercial agreement or order rules. This UAT draft does not establish a final amount, payee account, payment commitment, or refund liability.

7. Data and system security

Buyer, order, and business data may be used only to perform authorised platform transactions. Access must be limited to authorised personnel. Accounts, passwords, API credentials, and files must be protected and must not be scraped, sold, disclosed, or reused for unauthorised marketing.

8. Compliance, suspension, and exit

The platform may restrict functions, delist products, or terminate an account under final rules for false information, unlawful products, serious complaints, non-payment, security incidents, or material fulfilment breaches. Final text must define notice, cure, appeal, and open-order handling.

9. Versioning and re-execution

Each template is identified by the version printed on the page and the SHA-256 recorded by the server. A new version must be downloaded, stamped, and uploaded when final text or material terms change. An earlier file cannot satisfy a later version.

10. Items requiring legal confirmation

The platform legal entity, registered address, governing law, dispute forum, liability cap, notice details, fees, retention period, and execution rules remain placeholders. This draft must not be used for production transactions or represented as a final agreement.

UAT 上传检查 / UAT upload checklist	要求 / Requirement
1. 下载 / Download	分别下载当前版本的入驻协议与隐私协议。 Download the current onboarding and privacy templates separately.
2. 签署盖章 / Execute	填写主体信息，由有权签署人签字并加盖公司公章。 Complete the party details, sign through an authorised person, and apply the company seal.
3. 完整扫描 / Scan	每份文件须包含全部页面，不得只上传签字页。 Each file must contain every page, not only the signature page.
4. 分别上传 / Upload	将两份盖章文件分别上传到对应字段，再勾选同意。 Upload the two stamped files to their matching fields, then confirm acceptance.

签署与盖章 / Execution and company seal

非最终法务文本，不构成正式合同、隐私承诺或法律意见。正式上线前必须由湾品汇业务及法务确认并替换。

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请打印本页，由有权签署人签字并加盖供应商公司公章后，与本协议全部页面合并扫描上传。

Print this page, have an authorised signatory sign it, apply the supplier company seal, and upload it together with all pages of this agreement as one scanned file.

供应商法定名称 / Supplier legal name	
注册号 / Registration number	
注册地址 / Registered address	
授权签署人及职务 / Authorized signatory and title	
签字 / Signature	
公司盖章区域 / Company seal area	
签署日期 / Date	

平台签署栏暂不适用于 UAT。正式版本是否需要平台会签、电子签名或双方法定盖章，由法务确认。

The platform execution block is not used for UAT. Legal must determine whether the final version requires platform countersignature, electronic signature, or formal seals from both parties.